



ENGAGING THE CHALLENGE:
ENHANCING THE RELEVANCE

To: Member Associations
Affiliate Members
Academic Members
Corporate Members
Correspondents
Council Members
Commissions and Permanent Institutions
Honorary Presidents
Honorary Members

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21 June 2013

Dear Members,

MINUTES OF THE 36th FIG GENERAL ASSEMBLY

The Working Week 2013 attracted more than 2000 Nigerian and regional participants and almost 250 International participants from approximately 40 countries. It is the most successful Working Week, attendance wise, in the history of FIG Working Weeks. At the General Assembly altogether 40 member associations were present.

Please find enclosed a copy of the minutes of the 36th FIG General Assembly held in Abuja on the 6th and 10nd May 2013. As decided by the Council and agreed by the members we only send the minutes without appendices as a hard copy. All appendices are available on the web and they are all linked to the web version of the minutes at: www.fig.net/admin/ga/2013/minutes.htm You may download the minutes without appendices at: www.fig.net/admin/ga/2013/ga_minutes_2013.pdf (17 pages)

You can also download the full set of the minutes with all those appendices that were not circulated together with the agenda papers at: www.fig.net/admin/ga/2013/ga_minutes_2013_full.pdf (169 pages - 13.7 MB)

The main issues decided by the General Assembly were the budget 2014-17 and the decision to keep the level of subscription fees to FIG at the same level for 2015 as it has been for 2012, 2013 and 2014. The decision for the venue for 2017 Working Week was postponed to next year as FIG Administration is in the process of further modifying the concept of FIG events. Bids for hosting the 2017 Working Week as well as the 2018 Congress is expected to be invited around November 2013. Bidding material should be available after July 2013 on the FIG web site.

FIG Director Markku Villikka who has been active in FIG for more than 25 years was appointed Honorary Member to the Federation. Since 1999 Markku Villikka has worked as Director and has developed the FIG Office to what it is today. Two new member associations were admitted, one from Gabon and the other from Bahamas. In addition, the membership application of several affiliate, academic and corporate members were endorsed.

If the members have any comments or request for correction to the minutes, they are requested to send that along to the FIG Office (email: fig@fig.net) before **30 July 2013**.

On the FIG web site there is a report on the General Assembly at: www.fig.net/news/news_2013/ga_abuja_may_2013.htm and about the Working Week with picture galleries at: www.fig.net/news/fig2013/index.htm. Conference proceedings can be found at www.fig.net/pub/fig2013/index.htm.

FIG ANNUAL REVIEW 2012 AND FIG PROFILE

The FIG Annual Review 2012 is available on the web at: www.fig.net/annual_review/anrew12/areview2012.pdf. Hard copies are attached to this letter. Further copies can be ordered from the FIG Office, email: fig@fig.net. The FIG Profile is also updated and is available at: <http://www.fig.net/general/profile.htm>.

FIG CONGRESS IN KUALA LUMPUR, MALAYSIA 16-21 JUNE 2013

The XXV FIG Congress will be held in Kuala Lumpur, Malaysia, 16-21 June 2014 at the Kuala Lumpur Convention Centre. The Congress with the overall theme "*Engaging the Challenges, Enhancing the Relevance*" is jointly organized by FIG and Association of Authorised Land Surveyors Malaysia (PEJUTA). Read more about the conference on the Working Week web site www.fig.net/fig2014. We welcome you to Kuala Lumpur in June 2014.

Thank you for your kind attention and continuing support.

Yours sincerely,

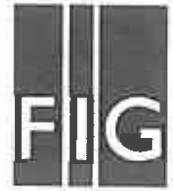


Louise Friis-Hansen
FIG Manager

encl.

- Minutes from the General Assembly
- FIG Annual Report 2012
- FIG Profile

International Federation of Surveyors
Fédération Internationale des Géomètres
Internationale Vereinigung der Vermessungsingenieure



International Federation of Surveyors

General Assembly

MINUTES

6 and 10 May 2013

Nicon Luxury Hotel, Abuja, Nigeria

INTERNATIONAL FEDERATION OF SURVEYORS**FIG 36th GENERAL ASSEMBLY****6 and 10 May 2013****Conference Hall, Nikon Luxury Hotel, Abuja, Nigeria****PROGRAMME**

Monday, 6 May 2013 Nicon Luxury Hotel, Abuja, Nigeria		
Monday 6 May	09:00-12:00 13:00-15:00 Conference Hall at Nicon Luxury Hotel	General Assembly, First Session
Monday 6 May	16:00-18:00 Nicon Luxury Hotel, Pool Side Area	Welcome Reception
Tuesday, 7 May – Thursday, 9 May 2013 FIG Working Week 2013 International Conference Centre and Nicon Luxury Hotel www.fig.net/fig2013		
Wednesday 8 May	18:00-19:00 Tbc Nicon Luxury Hotel	Reception for participants of GLTN/FIG Surveyor Generals Roundtable, Presidents or Heads of Delegation of Member Associations and main sponsors (by invitation only)
Friday, 10 May 2013 Conference Hall, Nicon Luxury Hotel		
Friday 10 May	08:30-10:30 Tbc Nicon Luxury Hotel	FIG President's Meeting For Presidents or Heads of Delegation of Member Associations (or their representatives) By invitation only
Friday 10 May	11:00-12:30 13:30-15:00 Conference Hall, Nicon Luxury Hotel	General Assembly, Second Session
Friday 10 May	15:00-16:00 Conference Hall, Nicon Luxury Hotel	Closing Ceremony Closing ceremony will start immediately after the General Assembly and will be followed by the Farewell Reception hosted by the Association of Authorised Land Surveyors Malaysia, (PEJUTA), host of FIG 25 th Congress 2014.

FIG 36th GENERAL ASSEMBLY

List of Minutes Items

Monday, 6 May, 09:00-13:00

1. OPENING PROCEEDINGS
2. ROLL CALL
3. APPOINTMENT OF TELLERS
4. ADOPTION OF THE AGENDA
5. ADOPTION OF THE MINUTES OF THE 35th GENERAL ASSEMBLY
6. MEMBERSHIP
7. PRESIDENT'S REPORT
8. REPORTS FROM FIG COMMISSIONS AND FIG NETWORKS 2012-2013
9. REPORTS OF FIG TASK FORCES 2012-2013
10. REPORTS FROM THE DIRECTORS OF PERMANENT INSTITUTIONS 2012-2013
11. REPORT OF THE PRESIDENT OF THE FIG FOUNDATION 2012-2013
12. CO-OPERATION WITH THE UNITED NATIONS AND THE WORLD BANK
13. LIAISON WITH INTERNATIONAL PROFESSIONAL ORGANISATIONS
14. FIG ACCOUNTS FOR 2012, AUDITOR'S REPORT AND BUDGETS 2013-2016
15. SUBSCRIPTION RATES FOR 2015
16. VENUE FOR FIG WORKING WEEK 2017
17. REPORT ON THE FIG WORKING WEEK 2016 IN CHRISTCHURCH, NEW ZEALAND
18. REPORT ON THE FIG WORKING WEEK 2015 IN SOFIA, BULGARIA

Friday, 10 May, 08:30-10:30

19. FIG PRESIDENT'S MEETING

Friday, 10 May, 11:00-12:30 and 13:30-15:00

20. ROLL CALL
21. MEMBERSHIP
22. REPORTS FROM MEMBER ASSOCIATION'S FORUM; AFFILIATE (DIRECTOR-GENERAL'S) FORUM AND ACADEMIC MEMBERS FORUM
23. CO-OPERATION WITH FIG CORPORATE MEMBERS
24. REPORTS FROM ACCO
25. REPORT ON THE FIG CONGRESS 2014 IN KUALA LUMPUR, MALAYSIA
26. CLOSING PROCEEDINGS

FIG 36th GENERAL ASSEMBLY

MINUTES

for the meetings held on Monday 6th May and on Friday 10th May in Conference Hall, Nicon Luxury Hotel, Abuja, Nigeria

MONDAY, 6 MAY

**Monday, 6 May, 09:00-12:00 and 13:00-15:00
in Conference Hall, Nicon Luxury Hotel
General Assembly, First Session**

1. OPENING PROCEEDINGS

President CheeHai Teo opened the 36th General Assembly and welcomed the members and delegates to Abuja, Nigeria and the third General Assembly of the current four-year term.

The President expressed his gratitude to members and delegates for their participation and acknowledged the efforts of NIS and the local organising committee to assure the security and safety and a successful Working Week which is the biggest ever in FIG history, with 2500 participants from around 40 countries and with a very strong Nigerian attendance.

The President expressed condolences and the general assembly observed a moment of silence for the memory of those colleagues passed away after the General Assembly in Rome: Honorary President C. H. (Charlie) Weir, Canada, Honorary President William A Radlinski U.S.A., Honorary Member John van den Berg, Finland, Honorary Member Seppo Härmälä, Finland. Finally Volker Böder, a Commission 4 Vice-Chair who died in a tragic accident when on duty in September 2012.

The President welcomed Honorary President Stig Enemark to the meeting and noted several greetings and apologies that were received from member associations and other members.

2. ROLL CALL

Vice President Rudolf Staiger took the roll call. The roll call was made only for member associations. Delegates representing affiliate members, academic members, corporate members and correspondents as well as honorary presidents and honorary members were entered based on their registrations and information given to the FIG Office.

Referring to the decision of the General Assembly in 2006 only those member associations that had paid all their membership fees to the end of 2012 were allowed to vote at the meeting. A list of member associations that were not allowed to vote was published on the FIG web site on 12 April and updated on 5 May 2013.

Appendix to items 2 & 20: Roll Call

Appendix to items 2 & 20: List of member associations that are not allowed to vote at the General Assembly because of unpaid membership fees for 2012 and earlier. Updated 10 May 2013.

37 member associations out of 103 were present at this session which is more than one third of the membership needed for a quorum for the General Assembly. 34 member associations were allowed to vote.

Motion: That members present are recorded in the minutes.

Decision: The motion was adopted.

3. APPOINTMENT OF TELLERS

The General Assembly shall appoint two persons as tellers following the principle that the tellers will represent member associations hosting the preceding and the current General Assembly. Since Italy was not present this year, tellers from the current and the future host were suggested.

Motion: That the General Assembly appoints President Bode Adeaga from NIS, Nigeria and President Mohammad Azmi Mohd Zin from Malaysia.

Decision: The motion was adopted.

4. ADOPTION OF THE AGENDA

Motion: That the agenda be adopted with the addition to add to item 6 Membership: Appointment of Honorary member and to Item 8: Appointment of Commission 10 Chair Elect.

Decision: The motion was adopted.

5. ADOPTION OF THE MINUTES OF THE 35th GENERAL ASSEMBLY

Minutes have been circulated previously.

Appendix to item 5: Minutes of the General Assembly in Rome, Italy, May 2012, without appendices.

Motion: That the minutes be adopted as recorded.

Decision: The motion was adopted.

6. MEMBERSHIP

6.1 Acceptance of new member associations

6.1.1 Association des Professionnels de l'Ingenierie Topographique du Gabon, APIT Gabon

Association des Professionnels de l'Ingenierie Topographique du Gabon, APIT Gabon (MA-10122) has submitted an application to become a member association from Gabon. The association was constituted in 2011 and currently has 40 qualified members. The application meets the criteria for membership in FIG as a member association. The Council has considered the application and believes that the association meets criteria for membership of FIG as a member association.

Appendix to item 6.1.1: Membership application from Association des Professionnels de l'Ingenierie Topographique du Gabon, APIT Gabon

Motion: That the General Assembly admits the Association des Professionnels de l'Ingenierie Topographique du Gabon, APIT Gabon to become a member association of FIG.

Decision: The motion was adopted and the FIG President presented Mr. Nguema Ondo Samuel, President of APIT the membership certificate.

6.1.2 Bahamas Association of Land Surveyors (BALS)

Bahamas Association of Land Surveyors (BALS) was member of FIG until 2007 where they were expelled at the General Assembly. In 2013 FIG received their old arrears and Bahamas Association of Land Surveyors is applying to re-enter as member association. FIG Council has considered their application and believes that the association meets the criteria to be re-admitted into FIG as a member association.

Motion: That the General Assembly restore Bahamas Association of Land Surveyors (BALS) as member association of FIG.

Decision: The motion was adopted.

6.2 Other member association issues

6.2.1 The Society of Chartered Surveyors, Ireland

The Society of Chartered Surveyors has merged with RICS, United Kingdom, and has therefore terminated its membership with FIG since they are now represented through RICS. FIG Council has agreed to move the membership to RICS.

Motion: That the General Assembly records the decision of the Council to migrate the SCS membership in FIG to RICS.

Decision: The motion was adopted.

6.2.2 The Appraisal Institute, United States

The Appraisal Institute has decided to terminate their membership with FIG.

Motion: That the General Assembly records the decision of the Appraisal Institute to terminate their membership of FIG.

Decision: The motion was adopted with regrets.

6.3 Expulsion of member associations

Subscriptions of following member associations are more than three years in arrears:

- MA-10001 Ordre des Geometres-Experts Fonciers, Algeria
- MA-10114 Albania Association of Geodesy

The General Assembly has powers to expel from the Federation any member association whose fees are in arrears and shall under normal circumstances expel any member association whose fees are three years in arrears. (Article 4.3 of the Statutes). The FIG office has sent letters to these associations informing that if their membership fees are still in arrears at the time of the General Assembly in Abuja, then the General Assembly shall expel these member associations.

Motion: That the General Assembly expels the

- MA-10001 Ordre des Geometres-Experts Fonciers, Algeria
- MA-10114 Albania Association of Geodesy

from FIG membership.

Decision: The motion was adopted.

After acceptance of new member associations and expulsions the number of FIG member associations is 103 members from 87 Countries.

6.3.1 Ethiopian Surveying Professionals Association (ESPA)

MA-10115 Ethiopian Surveying Professionals Association (ESPA) is three years in arrears and was facing expulsion. The member association is keen on staying as member and has sent an application to apply for poor membership support. The council has considered the application and believed that the association meets the criteria for poor membership support.

Motion: That the General Assembly acknowledges the Council decision to grant Ethiopian Surveying Professionals Associations poor membership support.

Decision: The motion was adopted.

6.4 Other membership issues

Corporate members

The Council has admitted the following company to become a Corporate Member of FIG after the General Assembly in 2012:

- ISQ Portugal, CM 30051 (category F – regional level)

Following corporate members have terminated their membership since May 2012:

- Grontmij nv, The Netherlands, CM-30009 (category C –silver level)
- AED-SICAD Aktiengesellschaft, Germany CM-30006 (Category D – Bronze level)
- Mason Land Surveys, UK, CM-30015 (Category D- Bronze level)

The Council has expelled the following corporate members because of unpaid membership subscriptions:

- IGN France International, France, CM-30013 (Category D – Bronze level)
- Hi-Target Survey Instrument CO, China, CM-30045 (Category C – Silver level)

After these changes the number of corporate members is now 21.

Affiliate members

The Council has admitted the following national agency to become an affiliate member:

- AF-20046 Consejo Federal de Catastro de la Republica Argentina (C.F.C)

The Council has expelled following affiliate member because of unpaid membership subscriptions:

- AF-20032 Surveying Department, Dubai Municipality, United Arab Emirates

The number of Affiliate Members after these changes remains at 41.

Academic members

The Council has admitted the following universities and institutions to become an academic member:

- AC-40127 University of Stuttgart, Germany
- AC-40128 Universidad de los Andes, Colombia
- AC-40129 Rovaniemi University of Applied Sciences, Finland
- AC-40130 Lebanese International University, LIU, Lebanon
- AC-40131 INES-Ruhengeri, Rwanda
- AC-40132 Ecole Nationale du Cadastre et des Sciences Geographique, ENCSG, Gabon

The Council has expelled following universities because of unpaid membership subscriptions:

- AC-40008 Arabian Gulf University, Bahrain
- AC-40014 Universidad de Concepcion, Chile
- AC- 40095 National Water Research Center, Egypt
- AC-40100 The National Research Institute of Astronomy & Geophysics, Egypt

The number of Academic Members after these changes is 92

Correspondents

At its meeting 4/2011 Council has decided to terminate the appointment of correspondents from Bahrain, Bhutan, Eritrea, Gabon, India, Lesotho, Peru, Saint Lucia WI, Tanzania and Tuvalu at the end of 2012.

After these decisions the number of correspondents is 3.

Motion: That the General Assembly notes the actions that the Council has taken with other membership matters.

Decision: The motion was adopted.

6.5 Appointment of Honorary Member

The National Land Survey of Finland and the Finnish Association of Geodetic and Land Surveyors have together sent a nomination letter that proposed FIG Director Markku Villikka as an honorary member of FIG.

According to paragraph 3.1.7 in the statutes "honorary member: an individual who has materially assisted the development and promotion of the surveying profession at the international level".

The nomination was presented to the General Assembly by Director Arvo Kokkonen, National Land Survey of Finland

Appendix to item 6.5: The nomination letter from the National Land Survey of Finland and the Finnish Association of Geodetic and Land Surveyors.

Motion: That the General Assembly approves the application to appoint FIG Director Markku Villikka Honorary Member.

Decision: The General Assembly appointed FIG Director Markku Villikka an Honorary member of FIG with a standing ovation. The badge with silver oak leaves and Certificate of Appointment as Honorary Member for his services and contribution to the Federation was presented to Markku Villikka after the Working Week in Finland by President CheeHai Teo.

7. PRESIDENT'S REPORT

President CheeHai Teo has prepared the President's report on the activities of the President and the Council since the General Assembly in Rome in May 2012. The report was presented to the General Assembly.

Appendix to item 7: Hand-outs of the presentation

Motion: That the General Assembly accepts the President's report.

Decision: The motion was adopted.

8. REPORTS FROM FIG COMMISSIONS AND FIG NETWORKS 2012-2013

Each Commission Chair, 2011-2014, has submitted a written report on the Commission activities covering period from Working Week in Rome to Working Week in Abuja. These reports include reports of the Commission chair and Commission working groups. The reports include also the two FIG networks: Standards Network and Young Surveyors Network.

Each chair or chair elect apart from Commission 9, who was not represented, gave a brief report on their respective Commission key activities at the meeting.

Appendices to item 8: Commission reports:

8.01 Commission 1

8.02 Commission 2

8.03 Commission 3

- Hand-outs of the presentation

8.04 Commission 4

- Hand-outs of the presentation

8.05 Commission 5

8.06 Commission 6

- Hand-outs of the presentation

8.07 Commission 7

8.08 Commission 8

8.09 Commission 9

8.10 Commission 10

- Hand-outs of the presentation

8.11 Young Surveyors Network

8.12 Standards Network

Motion: That the General Assembly note the reports of the Commission and Network Chairs and records its thanks to the chairs and other officers of the Commissions and Networks for their on going contributions.

Decision: The motion was adopted and the General Assembly recorded its thanks to all chairs and Commission officers for their work during the past year.

8.13 Appointment of Commission 10 Chair Elect

The selection of Commission 10 Chair Elect was deferred in Rome as there were no candidatures. FIG has received an application from RICS for **See Lian Ong**, for the position as Commission 10 Chair Elect. FIG Office has not received any other nominations. FIG Council decided at its meeting on 5 May 2013 to bring this application forward to General Assembly for approval.

Appendix to item 8.13: Application form from RICS to appoint See Lian Ong as Commission 10 Chair elect.

Motion: That the General Assembly approves the application of See Lian Ong, RICS for the position as Commission 10 Chair Elect.

Decision: The motion was adopted.

8.14 Young Surveyors Network

Having had discussion with Eva-Maria Unger (OVG, Austria), President Gert Steinkellner (OVG,- Austria) and Chair of YSN, Kate Fairlie (SSSI, Australia), Council has decided to nominate Eva-Maria Unger, the current Secretary of YSN as the chair-elect of the Young Surveyors Network (2015 – 2018).

The President suggested that in the future, the chair-elect of YSN could be selected together with the selection of chair-elects of Commissions by the General Assembly.

Motion: That the General Assembly approves the nomination.

Decision: The motion was adopted.

9. REPORTS OF FIG TASK FORCES 2012-2013

FIG has currently three Task Forces: 1) FIG Africa Task Force (2009 – 2014), chaired by Dr. Diane Dumashie (RICS, United Kingdom); 2) Task Force on Surveyors and the Climate Change (2011-2014) chaired by Prof. John Hannah (NZIS, New Zealand); and 3) Task Force on Property and Housing (2011-2014) chaired by Prof. Chryssy Potsiou (HARSE/TCG, Greece).

Appendices to item 9: Task Force reports:

- 9.1 FIG Africa Task Force
 - Handouts of PowerPoint presentation
- 9.2 Task Force on Surveyors and the Climate Change
- 9.3 Task Force on Property and Housing - to be added
 - Handouts of PowerPoint presentation

Motion: That the General Assembly records all Task Force reports and records its thanks to the Chairs of the Task Forces and their members for their work and contributions.

Decision: The motion was adopted.

10. REPORTS FROM THE DIRECTORS OF PERMANENT INSTITUTIONS 2012-2013

10.1 International Office of Cadastre and Land Records (Office International du Cadastre et du Régime Foncier) OICRF

Mr. Christiaan Lemmen, Director of OICRF had prepared a report on the OICRF activities since the General Assembly in Rome. He made a brief report orally at the General Assembly.

Appendix to item 10.1: Report from the International Office of Cadastre and Land Records (Office International du Cadastre et du Régime Foncier) OICRF.

Motion: That the General Assembly adopts the report and records its thanks to the members of OICRF for their past year's work and contribution.

Decision: The motion was adopted.

10.2 International Institution for the History of Surveying and Measurement, Permanent Institution of FIG

Mr. Jan de Graeve, Director of the IIHSM had prepared a report on the IIHSM activities since the General Assembly in Rome. John Brock on behalf of IIHSM made a short oral presentation at the General Assembly.

Appendix to item 10.2:

- Report from the International Institution for the History of Surveying and Measurement, Permanent Institution of FIG.
- Hand-outs of the presentation.

Motion: That the General Assembly adopts the report and records its thanks to the Director and the members of the permanent institution for their past year's work and contribution.

Decision: The motion was adopted.

11. REPORT OF THE PRESIDENT OF THE FIG FOUNDATION 2012-2013

Mr. John Hohol, President of the FIG Foundation had prepared a report on the FIG Foundation activities from May 2012 to February 2013. He made a brief report orally at the General Assembly.

Appendix to item 11: Report of the FIG Foundation activities 2012-2013

Motion: That the General Assembly adopts the report of the President of the FIG Foundation and records its thanks to the President and members of the Board of Directors of the FIG Foundation for their past year's work.

Decision: The motion was adopted

12. CO-OPERATION WITH THE UNITED NATIONS AND THE WORLD BANK

The main partners in the co-operation with the United Nations and the World Bank since the FIG Working Week in Rome have been:

- World Bank
- United Nations Global Geospatial Information Management
- United Nations Human Settlement Programme (UN-HABITAT)
- Global Land Tool Network
- Food and Agriculture Organization (FAO)
- United Nations Group of Experts on Geographical Names (UNGEGN)
- United Nations Regional Conference for Cartography (UNRCC)
- United Nations Office for Outer Space Affairs (UNOOSA)
- United Nations Economic Commission for Africa (UNECA)
- United Nations Regional Committee on Global Geospatial Information Management for Asia and the Pacific (UN-GGIM-AP)

The activities with these bodies are described in the President's report, **appendix to item 7**.

Motion: That the General Assembly adopts the report on the co-operation between FIG and the United Nations, its agencies and the World Bank and records its thanks to all those who have contributed to this co-operation.

Decision: The motion was adopted

13. LIAISON WITH INTERNATIONAL PROFESSIONAL ORGANISATIONS

The Joint Board of Spatial Information Societies JB-GIS was formally established during the FIG Working Week in Cairo in 2005 and meets annually during a major conference. The meeting of JB-GIS in 2012 was held in Melbourne, Australia, during the ISPRS Congress where Prof. William Cartwright was retained as Chairperson for further one year.

Co-operation with international and regional organisations is described in President's report, **appendix to item 7.**

FIG has further bilateral agreements of co-operation with several other international associations; ISM, IFHP, CIB, ION, ICEC, FIABCI, IFHS and PAQS. Some of the partners are also working together within the Habitat Professionals Forum.

FIG is a member of the International Council for Science (ICSU) and is working together with ISO and International Valuation Standards Committee (IVSC) on standards.

Motion: That the General Assembly records the report on the liaison with other international associations.

Decision: The motion was adopted.

14. FIG ACCOUNTS FOR 2012 AND AUDITOR'S REPORT AND BUDGETS 2013-2016

Vice President Bruno Razza and former Vice President Iain Greenway had jointly prepared a report on the FIG Financial issues. This report includes summary of 2012 accounts, an updated budget for 2013 and proposals for budgets 2014-2016 with notes and proposal for membership fees for member associations in 2015. Vice President Rudolf Staiger presented the report at the General Assembly in the absence of Vice President Bruno Razza.

The Auditors Report includes the auditors report from 2012, official accounts (income statement 2012) and balance sheet 31 December 2012.

Appendix to item 14:

- Report on Financial Issues (including 2012 accounts and budgets 2013-2016)

Annexes:

- **14A** Auditor's Report, Income Statement for 2012 and Balance Sheet at 31 December 2012.
- **14B** FIG Result 2012
- **14C** FIG Budgets 2013-2016
- **14D** List of member associations whose membership fees are in arrears for 2012 and earlier and that are not allowed to vote, will be published on the FIG web site **10 April 2012.**
- **14E** Vice President Staiger's finance presentation at the General Assembly – handouts of the presentation

Motion: That the General Assembly

- adopts the audited accounts for 2012 and
- adopts budgets for 2013–2016

Decision: The motion was adopted

15. SUBSCRIPTION RATES FOR 2015

The General Assembly has to set levels of fees for member associations two years in advance of the year in which they become payable. Fees are payable in respect of each individual member up to a maximum of 5,500 members. Membership fee structure was changed in 2009. Membership fees have been discussed as part of the finance report, **appendix to item 14**.

The 2012 General Assembly approved membership fees for 2014 as follows:

Year	Per capita fee	Minimum fee	Maximum fee
2014	4.48 € per member up to a maximum of 5,500 members Member associations from countries listed by the World Bank as low-income economies or lower-middle-income economies shall pay 2.24 € member up to a maximum of 5,500 members.	20 members or 50 € (whichever is greater)	5,500 members (24,640 €)

The World Bank lists of the low-income economies and the lower-middle-income economies are available at: <http://data.worldbank.org/about/country-classifications/country-and-lending-groups>

The Council proposes to the General Assembly to keep the membership fees for member associations for 2015 at the same level as endorsed by the General Assembly in 2012 for 2014. In the draft budgets for 2013-2016 the membership fees are planned to be kept at the 2013 level for all membership categories for 2013-2015.

In addition, Council has looked again at the maximum fee, which is currently set at 5,500 members. Council considered holding this to a fixed monetary amount, or adjusting the number of members, and have concluded that it would be appropriate to fix it at 5,500 members or €25,000, whichever is the lower – this would be the maximum that any Member Association would pay to be a member of FIG. The current maximum is 5,500 members x €4.48 = €24,640; the cap of €25,000 would apply once the subscription rate has increased by 1.5% or more.

In the ensuing discussion, a member association opined that the level of subscription be allowed to rise but found no further support from the General Assembly.

Motion: That the General Assembly adopts following membership fees payable by member associations in 2015:

Year	Per capita fee	Minimum fee	Maximum fee
2015	4.48 € per member up to a maximum of 5,500 members Member associations from countries listed by the World Bank as low-income economies or lower-middle-income economies shall pay 2.24 € member up to a maximum of 5,500 members.	20 members or 50 € (whichever is greater)	5,500 members (24,640 €)

and to fix the maximum fee payable by a member association at 5,500 members or €25,000, whichever is the lower.

Decision: The motion was adopted

16. DECISION OF THE VENUE FOR FIG WORKING WEEK 2017

The FIG Working Weeks are organised by FIG together with the local member association. FIG and the local member association will together have full responsibility of the arrangements. The Council has to ensure that all candidates are aware about the role of FIG and split of responsibilities for organising the Working Week. FIG Council has lately worked on defining the split of responsibilities between the local association and FIG, and has therefore decided to postpone the bid for 2017 by one year to allow time to evaluate the current concept. The bid material for 2017 Working Week will be published Summer 2013 and deadline for bids for 2017 will be 30 November 2013. The decision on venue for 2017 will be made at the General Assembly in Kuala Lumpur, Malaysia, June 2014.

Motion: That the General Assembly records postponement of the decision of venue for FIG Working Week 2017 until the General Assembly in Kuala Lumpur, Malaysia, June 2014.

Decision: The motion was adopted.

17. REPORT ON THE FIG WORKING WEEK 2016 REPORT ON THE FIG WORKING WEEK 2016 IN CHRISTCHURCH, NEW ZEALAND

Mr Brian Coutts of the New Zealand Institute of Surveyors, the co-organizer of FIG Working Week 2016 gave a presentation on preparations of FIG Working Week 2016.

Appendix to item 17: hand-outs of the presentation

Motion: That the General Assembly records the report for information.

Decision: The motion was adopted

18. REPORT ON THE FIG WORKING WEEK 2015 IN SOFIA, BULGARIA

President Angel Yanakiev and Co-Congress Director Zlatan Georgiev Zlatanov from the Chamber of Graduated Surveyors gave a presentation on preparations of FIG Working Week 2015 and showed a film.

Appendix to agenda item 18:

- Report for FIG Working Week 2015 in Sofia Bulgaria
- Hand outs of the presentation
- Video that was showed at the General Assembly

Motion: That the General Assembly records the report for information.

Decision: The motion was adopted.

FRIDAY 10 MAY, 2013

**Friday, 10 May, 08:30-10:30
Lagos Rom, Nikon Luxury Hotel**

Presidents' Meeting (by invitation only)

19. FIG PRESIDENT'S MEETING

A total of 36 persons attended this Presidents' Meeting out of which 30 were Presidents or Heads of delegations. At the meeting challenges facing the member associations and relations between member associations and FIG were discussed as well as experiences from the FIG Working Week 2013. A separate memorandum of this meeting is circulated to the participants of the meeting and to the Presidents of member associations.

Appendix to item 19:

19.1: Invitation to Presidents of FIG member associations

19.2: Summary Notes of the Presidents' meeting

**Friday, 10 May, 11:00–12:30 and 13:30-15:00
Conference Hall, Nikon Luxury Hotel
General Assembly, Second Session**

20. ROLL CALL

Vice President Rudolf Staiger took the roll call.

The roll call was made only for member associations. Delegates representing affiliate members, academic members, corporate members and correspondents as well as honorary presidents and honorary members were entered in the records based on their registration and information given to the FIG Office.

Appendix to items 2 & 20: Roll Call

Appendix to items 2 & 20: List of member associations that are not allowed to vote at the General Assembly because of unpaid membership fees for 2012 and earlier.

38 member associations out of 103 were present at this session which is more than one third of the membership needed for a quorum for the General Assembly. 35 member associations were allowed to vote.

Motion: That present members are recorded in the minutes.

Decision: The motion was adopted.

21. MEMBERSHIP

There were no new items related to membership for consideration.

Motion: That the General Assembly take note of any development since the first session.

Decision: The motion was adopted

22. REPORTS FROM MEMBER ASSOCIATION'S FORUM; AFFILIATE (DIRECTOR-GENERAL'S) FORUM AND ACADEMIC MEMBERS FORUM

Member associations, Affiliate (Director Generals) and Academic members held their fora during the Working Week.

Christiaan Lemmen reported back from the Director General's forum which was extended to 4 sessions and was organised in cooperation with UN-HABITAT and GLTN.

Appendix to item 22: Hand-outs from GLTN/DG forum

Motion: That the General Assembly records the reports.

Decision: The motion was adopted

23. CO-OPERATION WITH THE FIG CORPORATE MEMBERS

A meeting for FIG Corporate Members was organised in Abuja (Thursday 9 May 09:00 - 10:30 Corporate Members' Meeting), and Brent Jones, ESRI gave a short report from the meeting.

Appendix to item 23: Hand-outs from Corporate meeting

Motion: That the General Assembly records the report.

Decision: The motion was adopted.

24. REPORTS FROM COMMISSIONS AND TASK FORCES

Commission Officers (ACCO), Commissions and Task forces had their annual and other administrative meetings in Abuja and each chair/chair elect reported back to the General Assembly on the main outcome of the meetings. None of these require an endorsement of the General Assembly at this stage.

Motion: That the General Assembly records the reports and decides on any recommendations arising from the reports.

Decision: The motion was adopted.

25. REPORT ON THE FIG CONGRESS 2014 IN KUALA LUMPUR, MALAYSIA

President Mr Mohammad Azmi Mohd Zin from the Association of Authorised Land Surveyors Malaysia and representatives of the Local Organising Committee gave a presentation on preparations of the 25th FIG Congress in Kuala Lumpur, Malaysia.

Appendix to item 25:

- Hand-outs of presentation
- Video

Motion: That the General Assembly records the report for information.

Decision: The motion was adopted.

26. CLOSING CEREMONY AND PRESENTATION OF CERTIFICATES OF APPRECIATION

President CheeHai Teo presented a summary of the main outcome and highlights of the FIG Working Week 2013 and thanked all parties, participants and accompanying persons for a memorable event.

Appendix: Handouts of the President's Closing Address.

At the Closing Ceremony certificates of appreciation were given to Bode Adeaga, President of NIS, Congress Director Barde Jatau, VP for International affairs, Gene Amako, Secretary General of NIS Olumide Adewebi, Admin. Secretary of NIS and Conference Coordinator of FIG 2013 Olatunde O. Adejanyu, as well as other members of the organising committee and officials.

At the end of the closing ceremony the FIG banner was handed over by Bode Adeaga, President of NIS to Mr. Mohammed Azmi, President of PEJUTA. The FIG Congress will be held in Kuala Lumpur, 16-21 June 2014. President Teo formally closed the 36th General Assembly of FIG as well as the Working Week.

