

MINUTES OF THE AEEBC GENERAL ASSEMBLY

HELD ON THURSDAY 14 APRIL 2011

AT NOVOTEL LES HALLES, PARIS, FRANCE

AEEBC(11)10

Present	Kevin Sheridan (President) (KS); Jacob Ravn Thomsen (Vice President) (JRT); Professor Trevor Mole (Honorary Secretary) (TM); Robert Patterson (Treasurer) (RP); Francis Wagnies (FW); John Yadoo (JY); Ahti Junntila (AJ); Dr Martin Homann (MH); Lars Hedaker (LH); Simon Lawes (SL); Stan Barker (SB) Mark Kennet (MK); Tara Pickles (TP); Jan Ottink (JO); Magnus Janson (MJ); Saleem Akram (SA); Christian Vrist (CV); Bo Riisbjerg Thomsen (BRT); Eric De Keughel (EK); Lawrence Wainwright (LW); Gert Johansen (GJ); Ari Autio (AA); Maria Scorza (MS); Maurizio Savoncelli (MS); Giuliano Villi (GV); Farzhad Khosrowshahi (FK); Zsolt Toth (ZT); Michel Soulard (MS); Dr Andrzej Minasowicz (AM); Jacek Zawistowski (JZ)	Action
In attendance	Martin Russell-Croucher (MRC);	
Observers	Juan Bosco Molina Navarro (JN)	
1.0	Apologies received	
	Malcolm Lelliott EGoS	
2.0	AEEBC President's welcome	
	KS welcomed the delegates to the General Assembly in Paris.	
3.0	Minutes of the previous meeting in Madrid	
	The minutes were agreed.	
4.0	Matters Arising	
	None.	
4.1	AEEBC Ltd	

	<p>TM reported on setting up the AEEBC company.</p> <p>TM referred to paper AEEBC Company Ltd previously circulated and said that AEEBC needed a company to allow payment through a standard limited company under English law with principal members shareholders each holding £1/share each with equal voting rights – 1 share/1 vote.</p> <p>He proposed that the directors should be the Officers plus MRC (secretariat) who would only remain directors while officers of AEEBC. The company would act as a hollow Company to deal only with AEEBC organisation matters.</p> <p>Memorandum and Articles of Association – Directors responsible for running Company on these terms.</p> <p>Shareholders will need to have an agreement with other shareholders – if they resign they will surrender their share i.e. They must be principal members of AEEBC to remain as shareholder. The company would be set up as a profit company just for facilitating transaction on the web, but with an AEEBC remit and all monies generated after operating costs would be passed to the AEEBC.</p> <p>Time would be given to allow members associations to become shareholders.</p> <p>Whilst CIOB would have preferred a Company by Guarantee, TM had investigated and said that it would be best if it a limited company was set up as limited by guarantee was not universally recognised.</p> <p>TM went on to say that the AEEBC General Assembly has right to form and dissolve companies so they had control of the Company through the Constitution.</p> <p>KF put to the General Assembly delegates a vote on forming a limited company as set out by TM.</p> <p>VOTE – unanimously in favour of setting up a limited company</p>	
<p>4.2</p>	<p>Constitution</p>	
	<p>TM read out the constitutional clauses changing under paper proposed changes to Constitution previously circulated.</p> <p>VOTE – 4.6 – Agreed unanimously</p> <p>VOTE – 4.7 – Agreed unanimously</p>	

	<p>VOTE – Agreed unanimously to set up Company.</p> <p>VOTE – Agreed unanimously Officers as Directors.</p> <p>TM to bring forwards all papers to next General Assembly and circulated previously.</p> <p>All delegates to consult all principal member associations and become shareholders.</p> <p>EK asked if an address in Brussels was still required, as discussed at the meeting in Madrid.</p> <p>KS said that a Belgian address was necessary as it would be used as registered address for EU processes.</p> <p>Action: EK to set up Belgian address.</p>	<p>TM</p> <p>ALL</p> <p>EK</p>
5.0	Business Plan	
5.1	Professional Card (PDC)	
	<p>ZT reported that he had just learned that EC are pushing forward the modernisation of directive and professional card and that the Professional Card would be increased in importance, though personally he was unsure about the direction of commission.</p> <p>Commission would like to put some professions with higher mobility across Europe e.g. FEANi and would like other construction professions to see what are the issues. EC intends to start a dialogue with a meeting 29/4/11 to discuss the terms of reference and this would be taken forward at a meeting in October 2011.</p> <p>KS proposed KS, JRT and ZT would meet with EC at meeting of inter professional group in May. This was agreed.</p>	<p>KS/ JRT/ ZT</p>
5.2	Principal Membership	
	<p>Spain</p> <p>JN made a presentation on the Construction Management Association of Spain (CMAS) who have 70 current members of whom 60 were certified.</p> <p>SA said that CMAS not recognised in Spain, but are recognised by project Management International (PMI).</p> <p>TM said that he welcomed the CMAS when they have</p>	

	<p>in place framework to fit in with the AEEBC minimum standards for principal membership.</p> <p>AH asked what CMAS members have level as a qualification level.</p> <p>JBMN – All certified members have an existing qualification in different sectors of the Construction Industry – Architect/Engineer/Surveyors etc and then become principal members to achieve full certified membership.</p> <p>After a vote CMAS was unanimously admitted to Affiliate.</p> <p>JRT asked the delegates if they were prepared to support the VIA Led bid. AEEBC unanimously agreed to support via VIA LdV project.</p>	
5.3	Affiliates	
	<p>CV and BRT will come back with proposal for next meeting.</p> <p>Action: Proposal to be submitted in Warsaw November 2011</p>	CV/ BRT
5.4	Promotion	
	<p>JRT said that until the new web site and the EurBE were in place there was not much to take forward.</p> <p>It was agreed that JRT would send out a press release as soon as EurBE was available.</p> <p>Action: A press release to be sent out once the EurBE was available.</p>	JRT
5.5	LDV Project 2	
	<p>JZ reported that 6 new books M8 to 13 would be completed shortly.</p> <p>SA said that Value Management in Construction was 80% complete 100-120 pages.</p> <p>JZ said that PPP was 90% completed and in final stages and shows success's and failures and had been part written by University of Minho.</p> <p>JZ also reported that M9, Lean Construction title has been changed to Process Management, Lean Cost and M10, Computer Methods which had been prepared by a combination of Warsaw & Darmstadt</p>	

	<p>Universities would consist of 1st part description and 2nd part case Studies including BIM</p> <p>M13 Constructive Projects would consist of 3 Or 4 large case studies of best practice</p> <p>JZ reported that the project was 70-80% ready and some of the publications were already under translation.</p>	
5.6	Principal Membership	
	<p>JY suggested that AEEBC should try to continue to grow and in particular this should be in Eastern Europe and Eastern Mediterranean e.g. Cyprus.</p> <p>AM suggested that he could make representations to contacts in Lithuania and Latvia.</p> <p>Action: AM to make contacts in Lithuania and Latvia</p>	AM
5.7	Working Groups	
	<p>LW said as there had been a seminar on insurance in Paris there was nothing to report at this meeting. He will provide a template for everybody to use for the next meeting on renewable energy in different countries and available funding in a matrix for comparison.</p> <p>SL asked if the air tightness presentations from the Madrid meeting could be uploaded to the website? MRC agreed to upload what was available.</p> <p>Action: MRC to upload presentations</p>	MRC
5.9	Website	
	<p>RP reported that he had met TM and an IT firm in Manchester to discuss scope and flexibility of use for end user. There was a huge burden on PT to operate site.</p> <p>AH asked it would be possible to have a part time person to help out for a small annual fee.</p> <p>TM said that the website is old technology and difficult to manage and therefore it needed to be upgraded.</p> <p>RP suggested that the budget should reflect the need to maintain the web site in the future so that it had a better members area etc.</p> <p>KS asked the delegates whether they were happy to</p>	

	<p>adopt the proposed budget?</p> <p>VOTE: The budget was agreed unanimously.</p>	
5.10	Meetings	
	<p>AM said that the next meeting would be best held in Warsaw as that was where the University was located.</p> <p>Following discussion it was agreed to move the Autumn 2011 meeting back to Warsaw in November.</p> <p>Future meetings would be held in Stockholm in April 2012 and Manchester in November 2012</p>	
9.0	Budget	
	<p>AM said that there was a budget in the LDV 2 project for website development of €7K. JZ confirmed that this must be completed by end of project in November, if not earlier if possible.</p> <p>RP said that the budget projections are €51K.</p> <p>RP asked delegates if the should subs rise? It was agreed to maintain the subscriptions at the current level this financial year.</p> <p>Following discussion it was agreed that each Principal Member Association will be allowed two delegates per meeting any further delegates, affiliates of partners to be charged at €250 per meeting. that Affiliates are charged €200 for attending meeting</p> <p>LH confirmed that the budget was complete and signed off for 2010.</p>	
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