

MINUTES OF THE AEEBC GENERAL ASSEMBLY
HELD ON THURSDAY 17 NOVEMBER 2011 AT 13.00 HOURS
AT SOFITEL WARSAW VICTORIA

AEEBC(11)11

Present	Kevin Sheridan (President) (KS); Jacob Ravn Thomsen (Vice President) (JRT); Professor Trevor Mole (Honorary Secretary) (TM); John Yadoo (JY); Urban Tjernstrom (UT); Simon Lawes (SL); Tara Pickles (TP); Magnus Janson (MJ); Saleem Akram (SA); Christian Vrist (CV); Bo Riisbjerg Thomsen (BRT); Eric De Keghel (EK); Lawrence Wainwright (LW); Gert Johansen (GJ); Zsolt Toth (ZT); Charlotte Moller (CM); Claudio Testa (CT); Juan Bosco Molina Navarro (JN); Graham Hough (GH); Piotr Novak (PN)	Action
In attendance	Martin Russell-Croucher (MRC);	
Observers		
1.0	Apologies received	
	Robbie Patterson	
	Malcolm Lelliott EGoS, Mark Kennett, Ahti Junttila, Hannu Ahokanto, Maria Scorza, Maurizio Savoncelli, Giuliano Villi, Martin Homann, Jan Ottink, Robert Patterson	
2.0	AEEBC President's welcome	
	KS welcomed the delegates to the General Assembly in Warsaw. He referred to his meetings in the inter-professional steering group and the preferences of the EU for bilateral screening of mobile professionals. He outlined the submission he prepared on behalf of the AEEBC.	
3.0	Minutes of the previous meeting in Paris	
	The minutes were agreed, proposed by JY and seconded by SL	
4.10	AEEBC Ltd	
4.10.1	TM reported that AEEBC Ltd has been set up in England under English law to act as an administrative	

	<p>association for payment of fees over the internet. AEEBC Officers would be the Directors and the current shareholders were CIOB and KF. As a protection for the member associations of the AEEBC there was a restriction on shareholders that they must surrender their share if they leave principal membership of the AEEBC.</p> <p>Merchant numbers are being acquired (Post meeting note: Merchant numbers have now been received)</p>	
4.0	Business Plan	
4.1	European Liaison	
4.1.1	<p>EOTA – Joe Twomey is representative in his own right and he was previously asked to check with EOTA if someone else can be nominated and we have not received a positive response to date</p> <p>It was agreed that EOTA to be removed from the Agenda.</p>	MRC
4.1.2	CEBC – explore joint meeting. It was agreed that a meeting with CEBC would be constructive as we have a lot of interests in common.	MRC
4.1.3	ECCREDI – SA said that minutes of last meeting will be uploaded when they are available.	SA
4.2	Affiliates	
4.2.1	CMAS was ratified as affiliates.	
4.2.2	Franco Meccoli was ratified.	
4.2.3	<p>BRT with TP and CV presented a proposal for attracting academics into affiliate membership through professional research articles and publications under AEEBC banner for which LDV project could provide funding.</p> <p>Conferences could be web streamed from VIA conferences.</p> <p>TP will draft article/letter explaining</p> <p>JRT said that contact names and emails were needed in order to contact potential affiliates however he felt that contact should wait until the web site went live.</p>	TP All
4.3	Promotion	

	JRT said that he had been using the AEEBC Linked-in page as a means of publicising the AEEBC and had also used it to publicise the issues contributing to the delay in launching the online payment system for EurBE.	
4.4	Professional Development Committee	
4.4.1	JRT reported that he was working on the Danish response to outstanding concerns in relation to the directive for professional qualifications	
4.4.2	JRT reported that the EurBE was just about to be launched and contact names, contact emails, and organization details were required to contact potential EurBE applicants. After the web system went live then process for approval of application needs to be agreed.	All
4.4.3	NMC's	
	JRT said that outstanding member state NMCs must now been set up and reminded delegates that in all countries must have at least 3 people to make up the committee with at least 1 EurBE amongst them. Every member of the NMC must be registered to receive email notification of applications made. JRT had emailed two weeks previously with the names of countries where the full NMC was not set up.	
4.5	LDV Project II & III	
	AM said that the dissemination conference was to be held on Friday 18 th November as the end of project was in December 2011. All six books completed by an international expert group from: <ul style="list-style-type: none"> • AEEBC • CIOB, UK • Darmstadt University, Germany • University of Minho, Portugal • Warsaw Technical University, Poland <p>AM thanked colleagues for agreeing to participate in Conference tomorrow.</p> <p>AM reported that the consortium had been successful in its application for providing a further six books on the “soft” construction management skills. The project would start on 1 January 2012 for two years.</p>	

4.7	Principal Membership	
	<p>JY and AM to liaise regarding potential Eastern European associations who could be invited into membership.</p> <p>SA said that he had contacts in Turkey and would explore the membership potential there. GH said that he had colleagues working on a project in Turkey who may be able to assist.</p> <p>LW said that he had contacts with Austria, but no specific organisation to contact.</p> <p>TM said that AEEBC still needed to identify further associations in France.</p> <p>JRT said that Iceland was contacted and had previously shown an interest, but were unlikely to participate.</p>	<p>JY/ AM</p> <p>SA</p> <p>JRT</p>
4.8	Working Groups	
4.8.1	SL said that he intends that the AEEBC should publish the pathology working group papers and he proposed that this would be in a grid form with normative data to enable comparisons between member states to be made	
4.9	Website	
4.9.1	TM – new website was available but he was waiting for the launch of the online payment system before going live.	
4.11	Meetings	
	<p>Stockholm 26-28 April 2012</p> <p>Manchester 8-10 November 2012</p>	All
5.0	Any other business	
	<p>JRT reported that the KF would be holding a seminar in Copenhagen on the Professional Qualifications Directive as Denmark is President of EU Jan/Feb 2012.</p> <p>SL announced that former ABE delegate to AEEBC, Chris Dawson had been given the ABE distinguished</p>	

	<p>service award.</p> <p>RP said that AEEBC should continue to look for membership outside of the EU.</p> <p>SA said that CIOB were working on a project for H & S control for Turkey.</p>	All
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