



MINUTES OF THE AEEBC GENERAL ASSEMBLY

HELD ON FRIDAY 18TH APRIL 2008

AT WARSAW TECHNICAL UNIVERSITY

AEEBC(08)01

Present	Trevor Mole (President), (TM), Kevin Sheridan (Vice President) (KS), Francis Wagnies (Honorary Secretary) (FW), Robbie Patterson (RP), Saleem Akram (SA), David Gibson (DG), Jacob Ravn Thomsen (JRT), Gert Johansen (GJ), Lars Hedaker (LH), Simon Lawes (SL), Diane Marshall (DM), Bryan Dixon (BD), Lawrence Wainwright (LW), Dr Martin Homann (MH), Piero Panunzi (PP), Fausto Savoldi (FS), Maurizio Savoncelli (MS), Maria Scorza (MS), Jan Ottink (JO), Raluca Iagher (RICS Europe) (RI), Hannu Ahokanto (HA), Ahti Junntila (AJ), Pierre Alleaume (PA)	
Affiliates present	John Reyers (JR) – Knight Frank Graham Hough (GH) - Savills	
In attendance	Martin Russell-Croucher (MRC), T Trevis (TT)	
1.0	Apologies received	
	Malcolm Lelliott, John Yadoo	
2.0	AEEBC Presidents welcome	
	TM gave a special welcome to all the member body Presidents who attended the meeting. He also welcomed the new members from Finland to their first meeting. TM then gave an introduction to the AEEBC Leonardo da Vinci project to be launched later.	
3.0	Minutes of the previous meeting	
	Agreed.	
4.0	Business Plan	
4.1	Introduction to process by TM	
	The President explained the business plan approach to the new delegates and that it will be amended during the meeting.	

4.2.1	EOTA	
	List of working groups was previously circulated by KS. There have been no significant developments since the last meeting to report.	
4.2.2	FECP	
	Jill Craig the Chairman has now left RICS so the future of this group is uncertain. RI from RICS Europe responded that Jill's replacement will be in post next month and the future of the group will be discussed. Both TM and DG encouraged RICS to continue to support this valuable group.	
4.2.3	CEBC	
	TM and David Smith the CEBC President are in regular contact, the possibility of a joint future meeting has been discussed.	
4.2.4	Eccredi	
	SA reported that the group met on 13 March. He reported that a review of the European technology platforms was in the early stages involving all industry stakeholders. Action: SA to circulate the minutes Action: Secretariat to add the review to the Agenda for the next meeting	SA MRC/TT
4.2.5	Advisory Committee on Safety and Health at Work Working Party on "Guide to Mobile Construction Sites"	
	JRT reported that there were concerns with the Commission that even with the Directive there were still too many accidents. A proposal has been received from the Eurogyp Consultancy to do a further explanatory guide, the contents will be discussed at a meeting next week in Luxembourg. A tri party working group has been set up with JRT representing the construction expert, he is unable to attend the meeting but will send in a report. Action: JRT to circulate the report for comment Action: All to respond to JRT direct	JRT ALL

4.2.6	EGoS	
	<p>Malcolm Lelliott has asked if AEEBC would like to send an observer to EGoS.</p> <p>Agreed that DG or SL will alternate and provide regular progress reports.</p>	
4.3	Affiliates	
4.3.1	JR explained for the benefits of new members Knight Frank's rationale for joining this level of AEEBC. It enables them to engage further in European debates/dialogues and research projects. It provides a good arena for networking opportunities across Europe enabling them to identify new areas of business interest and giving a more informed market view. It also facilitates cross border working and enables them to discuss best practice informally.	
4.4	Promotion	
	<p>JR reported that meetings need to be planned to capture information that can be made into a press release to raise the AEEBC profile, such as five bullet points for discussion circulated in advance.</p> <p>There are responses to the Common Platform Questionnaire from Denmark, Ireland and UK but more need to be received before it can be publicised as a statistically robust document, (minimum 5 responses).</p> <p>Action: All delegations to complete outstanding questionnaire as soon as possible (Date Trevor?)</p> <p>DG attended a conference in Barcelona to give a paper on Health and Safety that makes reference to the AEEBC, this is also circulated at ABE conferences and events.</p> <p>Action: All those who wish to have a copy of the paper please contact DG directly and he will email it.</p>	<p>ALL</p> <p>ALL</p>
4.5	Professional Development Working Group and Principle Member Profile Card (PMP)	
	<p>Issues to be considered before progressing;</p> <p>For/Positive;</p> <ul style="list-style-type: none"> • Broader recognition • 4/5% anticipated support 	

	<ul style="list-style-type: none"> • Good basis for influence in EU • Facilities mobility • AEEBC have less critical mass but a more compelling need and work in a homogenous industry than FEANI members. <p>Against/Negative;</p> <ul style="list-style-type: none"> • Protectionism in some states • Long process, uphill struggle because of numerous titles for the same type of work. <p>The professional card gives both AEEBC and FEANI more discretion, harmonisation and common platforms will be easier to develop if the card is in place.</p>	
	<p>KS suggested a SWOT analysis is done for the project then a stakeholder consultation plan can be devised involving competent authorities, industry, employers and other professional institutions.</p> <p>JRT proposed issuing cards to members of professional organisations already recognised by AEEBC.</p> <p>KS responded that pilot studies were required which would lead to further debate, the information card would need to be updated.</p> <p>TM counselled that it was wise to keep the AEEBC bottom up approach separated from FEANI's top down strategy.</p> <p>Agreed: Working Party to meet and develop draft plan including stakeholder input.</p> <p>Action: KS to circulate the above meeting report by 15 October</p>	KS
	<p>TM summarised that this was a valuable opportunity for AEEBC to lead the way for the Commission.</p> <p>In response to JR's query about approaching stakeholders first KS advised being selective initially, consulting employers and other professional bodies who would be supportive. JR responded that he would also approach contractors and clients to show that the proposal was accepted at all levels.</p> <p>Action: JRT to circulate both completed sample and a blank version to all organisations with outstanding responses.</p> <p>Action: All organisations yet to complete the</p>	JRT

	Questionnaire to do so by 7 May.	ALL
4.6	Leonardo da Vinci Project	
	<p>An official launch took place at Technical University of Warsaw followed by a reception</p> <p>JR requested that the frontispiece of the manuals be reviewed because of misprints and points that still needed clarification.</p> <p>TM stated we will need to amend the accountancy process to take into account that AEEBC does not “employ” anyone.</p> <p>There are also disagreements about the dissemination strategy, some on the team want to restrict use or sell the manuals. TM favours using the public part of the website, using an author profile as a link to click and download. If you wish to buy a hard copy version you must then register. Software will allow analysis of website use and by whom that would provide useful follow up contacts. The web based version makes it easier to edit and update and allows for people to confirm that the document is for personal use and any relevant caveats eg. The books are basic references for student’s not expert guidance. JR reiterated that it was essential that the manuals were accessed via AEEBC and that a plan was in place including press releases and articles to promote the work.</p> <p>DG requested information for each member website in addition.</p> <p>Action: TM/KS to provide quotes to JR</p> <p>Action: JR/JRT to draft press release.</p>	<p>TM/KS</p> <p>JR/JRT</p>
4.7	Principal Membership	
4.7.1	NITO	
	JRT has not received any response since the Berlin meeting but will meet them again in September. TM has also written to them regarding membership.	
4.7.2	RKL of Finland	
	The member representatives of RKL Ahti Junntila and Hannu Ahokanto were formally welcomed into AEEBC. The organisation has 7500 members working on site for contractors and clients as construction managers and	

	<p>supervisors. Members also work in housebuilding, infrastructure or as building pathologists. There are 78 local associations with 10,000 members, 2,000 are not involved locally.</p> <p>KL is not a labour organisation all are professionals (70% of the members are entrepreneurs).</p>																																		
	<p>There was a review of the ages of the member organisations:</p> <table> <tr> <td>RKL</td> <td>Finland</td> <td>103</td> </tr> <tr> <td>KF</td> <td>Denmark</td> <td>40</td> </tr> <tr> <td>SBR</td> <td>Sweden</td> <td>57</td> </tr> <tr> <td>CIOB</td> <td>UK</td> <td>174</td> </tr> <tr> <td>CFEC</td> <td>France</td> <td>20</td> </tr> <tr> <td>CNG</td> <td>Italy</td> <td>79</td> </tr> <tr> <td>ABE</td> <td>UK</td> <td>82</td> </tr> <tr> <td>NVBK</td> <td>Netherlands</td> <td>35</td> </tr> <tr> <td>SCS</td> <td>Ireland</td> <td>120</td> </tr> <tr> <td>UBGE</td> <td>Belgium</td> <td>128</td> </tr> <tr> <td>RICS</td> <td>UK</td> <td></td> </tr> </table>	RKL	Finland	103	KF	Denmark	40	SBR	Sweden	57	CIOB	UK	174	CFEC	France	20	CNG	Italy	79	ABE	UK	82	NVBK	Netherlands	35	SCS	Ireland	120	UBGE	Belgium	128	RICS	UK		
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4.7.3	Strategy to increase membership																																		
	<p>FW stated that the timespan between the first contract and full membership could be long it was vital to have high quality interesting items on the web.</p> <p>DG asked for an update on Portuguese representation. KS responded that José Texiera will facilitate contact with another body.</p> <p>SA reported that he has a number of contacts for potential affiliates. Follow up action from the previous meeting notes.</p> <p>MH reported that he has spoken to the Presidents of both the Engineering and Surveying professional bodies in Austria but has not received any responses. LW suggested a 'pincer movement' also involving AEEBC and RICS Europe aswell.</p>																																		
4.9	Website																																		
	<p>Any requests to upload items onto the site must be sent to the webmaster RP in the first instance.</p> <p>TM showed the proposed new splash screen front page being developed at present.</p> <p>Action: RKL to send link to TM.</p> <p>Item in discussion included maintaining level of</p>	RKL																																	

	population, interactivity, search engines for books and banner advertising possibilities.	
4.10	Future Meetings	
	13 – 15 November 08 - Athens 23 – 25 April 09 - Porto 05 – 07) November 09 - Rome 19 – 21) 22 – 24 April 10 - Finland	
4.11	Any Other Business	
	Action: TM to do a profile of other pan European organisations eg. EGoS, CEBC and CEEC.	TM